



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 13th June, 2024 at 6.00 pm

Place

Council Chamber - Farnham Town Hall.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 13th June, 2024, at 6.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 13 June 2024

Name of Councillor

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 13th June, 2024 at 6.00 pm

Place

Council Chamber - Farnham Town Hall, South Street, Farnham

Prayers

Prior to the meeting prayers will be said in the Council Chamber. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, George Murray, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, Kika Mirylees, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

(Pages 5 - 10)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 9th May 2025 at Appendix A.

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Part 1 - Items for Decisions

7 Working Group Notes (Pages 11 - 16)

1) To receive the notes and any recommendations of the following Working Groups:
Strategy and Resources held on 4th June 2024 **Appendix B**

2) To receive a verbal update on any matters for information from the Environment and Community & Culture Working groups.

8 Planning and Licensing Applications (Pages 17 - 34)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 13th May and 3rd June at Appendices C, and D.

Part 2 - Items to Note

9 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation not already reported.

10 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

11 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

12 Date of Next Meeting

To agree the date of the next meeting as Thursday 18 July 2024 at 6pm.

To agree the new date for the December Council as Thursday 19th December at 6pm.

13 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing, legal or contractual matters which may be commercially sensitive.

Item 3 - Confidential Items

14 Any confidential matters (if required) arising from discussions of the Working Group notes.

Council Membership:

Brodie Mauluka (Mayor), David Beaman, Mat Brown, Sally Dickson, Alan Earwaker, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Mark Merryweather, Kika Mirylees, George Murray, John Ward, Graham White and Tim Woodhouse



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

6.00 pm on Thursday 9th May, 2024

Place

Council Chamber - Farnham Town Hall

Councillors

Councillor David Beaman
Councillor Mat Brown
Councillor Sally Dickson
Councillor Tony Fairclough
Councillor George Hesse
Councillor Chris Jackman
Councillor Andrew Laughton
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor George Murray
Councillor John Ward
Councillor Graham White

Apologies for absence

Michaela Martin and Tim Woodhouse

Officers Present:

Iain Lynch (Town Clerk)
Iain McCready (Business & Facilities Manager)
Jenny de Quervain (Planning & Civic Officer)
Michael Stephens (Honorary Town Crier)

There were 30 members of the public in attendance.

Prior to the meeting, prayers were led by the Revd David Uffindell, Rector of Farnham

C1/24 **Election of Town Mayor 2024/25**

Cllr Fairclough proposed, and Cllr Mirylees seconded, Cllr Brodie Mauluka as Mayor for 2024-25.

In proposing Cllr Fairclough said the current Mayor would be a hard act to follow after three years of selfless service but Cllr Mauluka was used to stepping out on a big stage and would do so in his own style. Cllr Mauluka may take a more laid back approach but his demeanour should not deceive you as he cares passionately about people and causes and about Farnham. A fitting theme for his tenure could be “A Mayor that will make a difference”.

Cllr Mirylees endorsed nomination having got to know Cllr Mauluka by saying simply he was a good musician and a good person and would make an excellent Mayor.

There being no other nominations, it was **RESOLVED *nem con* that Cllr Brodie Mauluka be Mayor of Farnham for 2024-25.**

The outgoing Mayor, Cllr Earwaker, invested Cllr Mauluka with the Mayoral Chain and Badge of Office.

C2/24 **Declaration of Acceptance of Office of Mayor**

Cllr Mauluka made his declaration of acceptance of office and commenced his duties as Mayor. He said it was an honour to have been elected as the Mayor of Farnham. He thanked councillors for their faith in him and would serve them and the people of Farnham to the best of his ability in the year ahead. He recounted the story of when, in 2022, he was playing music at the farmers’ market he joked with the Mayor saying that one day he would be wearing his badge. The Mayor encouraged him to stand as a councillor and a year after becoming a councillor he was humbled to be elected Mayor.

The Mayor said he learned to play the guitar at the age of ten and was lucky to join a youth club and have many opportunities with some positive influences that inspired him to become a youth worker for over twenty years in Hampshire.

For this reason, he was going to continue to support young people during his year of office commenting that “it takes a village to support a child”. He had chosen two organisations: 40 Degreez and the very important work they do in Farnham; and also a new local charity *Charlie’s Promise* which is dedicated to helping the fight against the growing issue of knife crime in Surrey in memory of Charlie Cosser. It will educate and support young people to make right choices and decisions in life, to keep themselves and others safe.

In concluding, the Mayor said he knew the year ahead would be tough...but also good. Cllr Alan Earwaker had been an excellent mayor, and he would be a hard act to follow but with his support, and the support of his Mayoress Caroline and Council it was going to be a good year and he was very much looking forward to being Mayor.

The Mayor presented the badge of office of Mayoress to his wife, Mrs Caroline Mauluka.

C3/24 **Apologies**

Apologies had been received from Mrs Michaela Martin and Mr Tim Woodhouse.

C4/24 **Disclosures of Interest**

There were no disclosures of interest relating to items on the agenda.

C5/24 **Minutes**

The Minutes of the Farnham Town Council Meeting held on Thursday 25th April 2024 were agreed as a correct record for the signature of the Mayor.

C6/24 Election of Deputy Town Mayor 2024/25

Cllr Laughton proposed, and Cllr Jackman seconded, that Cllr George Murray be elected Deputy Mayor for the Municipal Year 2024-25.

Cllr Laughton congratulated the Mayor on his election and said he was delighted propose Cllr Murray and his wife Jacoba as Deputy Mayor and Mayoress. He had a lifetime experience in the hospitality sector and with his wife had successfully set up and run a coffee shop in Lion and Lamb Yard. As well as being a Town Councillor, Cllr Murray was also on the Executive of Waverley Borough Council. With his enthusiasm to helping Farnham residents and further improving our beautiful town, Cllr Laughton had no hesitation in proposing Cllr Murray as Deputy Mayor. Cllr Jackman said he was happy to second and that with his background, there was no-one better to support Cllr Mauluka in his term of office.

There being no other nominations, it was RESOLVED *unanimously* that Cllr George Murray be Deputy Mayor for 2024-25.

C7/24 Declaration of Acceptance of Office of Deputy Mayor

Having received the badge of office, Cllr Murray made his declaration of acceptance of office and thanked his proposer and seconder for their kind comments. He hoped he would live up to expectations and looked forward to supporting the Mayor and Mayoress in the year ahead.

The Mayor presented Mrs Jacoba Murray with the badge of office of Deputy Mayoress.

C8/24 Vote of thanks to retiring Town Mayor

Cllr Merryweather proposed a vote of thanks to the retiring Mayor, Cllr Alan Earwaker, which was seconded by Cllr Hesse.

Cllr Merryweather said it was an honour to propose the vote of thanks. In the 40 years since 1984 Farnham Town Council Council had now had 33 Mayors, of which - excluding Alan Earwaker - six had served two terms and of them only two of those consecutively. Alan's name stands out on the Mayoral board as a record of not only three terms but three consecutive terms.

During his term of office, the Council has achieved regional and national recognition including Council of the Year in 2021; the Hale Chapels Conversion, and for continuing successes in the "In Bloom" awards. Alan was also Farnham's focal point in times of extraordinary national events with the passing of Queen Elizabeth and the Coronation of King Charles, and he also hosted the visit of the new Duke and Duchess of Edinburgh to plant the 70th tree in the town's new Queen's Jubilee Avenue.

Alan Earwaker was first made Mayor in 2021 just as the nation was starting to emerge from the battering of Covid lockdowns. He adapted his role to support the community where it needed it most and, supported by Claire and Alison, attending a rapidly expanding number of community events as well as those organised by the council.

Alan's skills have all been put to good use chairing full Council meetings firmly but always accompanied with tangible compassion, fairness and modesty. In addition, he has also always diligently attended other meetings and, in his spare time, serving the community in his other private voluntary and charitable roles.

Alan Earwaker will quite rightly be remembered as a truly outstanding Mayor.

In seconding the vote of thanks Cllr Hesse endorsed everything that had been said. Cllr Earwaker was handing over a heavy chain and he looked forward to working with him as fellow Castle Ward councillors.

C9/24 **Presentation of Past Town Mayor's Badge and Past Town Mayoress' Badge**

The Mayor presented Cllr Alan Earwaker with a Past Mayor's Badge and Mrs Alison Watts with a Past Mayoress's Badge.

Cllr Earwaker thanked Cllr Merryweather for his kind words. He said it had been a privilege and honour to serve the people of Farnham. His first theme after covid was "Working together with the community – reviving Farnham' and this has happened. One of the successes has been Farnham Surrey and Waverley working together with the local MP on the Farnham Infrastructure Programme. In the past year the focus had been on working together with the community supporting young people and there had been great success in working together with youth organisations. The Council had added £90k to support young people in this year's budget. They had such a tough time during covid, this could not be a one-off. The new Mayor has so much experience in working with young people that this initiative would continue for the rest of the Council.

Cllr Earwaker said being Mayor was all about teamwork. He paid tribute to the Town Clerk and to the former Mayor, Pat Evans for their personal support. He also thanked Jenny de Quervain for keeping the Mayor and the diary in order and all the staff at FTC who had done a brilliant job. He said Farnham was very privileged to have a fantastic team and also an incredible number of voluntary and community organisations and hundreds of volunteers without who FTC could not do what it does.

Finally, the retiring Mayor thanked his fellow councillors for their support and giving him the opportunity to serve the community as Mayor for three terms. He wished the new Mayor and Mayoress every success in the year ahead.

C10/24 **Appointment of Leader or Spokesperson of the Council**

Cllr Ward proposed, seconded by Cllr Hesse, that Cllr Graham White be appointed as Leader of the Council for 2024-25. Cllr Ward explained that at one time the Council did not have a Leader but had a Spokesperson. As the Council grew, it became more of a leadership role. Cllr White had taken on the role with a new Council in 2023, supported by Cllr Beaman, but now was the time to revert to a solo Leader and he was confident Cllr White was the right person having shown his dedication to the role and Council.

There being no other nominations **it was RESOLVED unanimously that Cllr White be appointed as Leader of the Council for 2024-25.**

Cllr White thanked Cllr Ward and Hesse for proposing and seconding and thanked Cllr Earwaker and Cllr Beaman and the Town Clerk for their unlimited support in the previous year and Council for their trust and support in electing him for a second year which would again be collaborative in style aiming for consensus.

C11/24 **Appointment of Town Council's representative on the Farnham Infrastructure Board.**

Cllr White proposed, seconded by Cllr Dickson that Cllr David Beaman continue to lead on the Farnham Infrastructure Programme in the year ahead.

It was **RESOLVED *unanimously*** that **Cllr Beaman would be the Town Council representative on the Farnham Infrastructure Programme Board, along with the Town Clerk.**

C12/24 Date of Next Meeting

Members noted that the next Council Meeting would take place on Thursday 13th June at 6pm.

The Mayor closed the meeting at 7.30 pm

Chairman

Date

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FARNHAM TOWN COUNCIL

B

Notes Strategy & Resources

Time and date

2.00 pm on Tuesday 4th June, 2024

Place

Council Chamber - Farnham Town Hall

Strategy & Resources Members Present:

Councillor Andrew Laughton
Councillor Michaela Martin
Councillor Kika Mirylees
Councillor Graham White (Lead Member)

Councillor David Beaman (via Zoom)
Councillor Tony Fairclough (via Zoom)

In attendance:

Councillor George Hesse
Councillor George Murray

Officers:

Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager – Part); Jenny de Quervain (Planning & Civic Officer)

1. Apologies

Apologies were received from Cllr Brown.

2. Declarations of interest

There were no declarations of interest.

3. Minutes

The Minutes held on 16th April were agreed.

4. Finance Report

- 1 The Working Group received the finance papers including the income and expenditure reports and the trial balance to 30 May 2024 noting the full update would be considered in the July meeting.
- 2 The Working Group reviewed the charges for the hire of equipment by community groups at weekends and bank holidays, noting the cost and imposition on staff time. It was agreed **to recommend to Council that a new charge be introduced for community groups at a rate of £75 for delivery and collection of equipment**, noting that this cost would often be met by a grant from the small grants fund, if the organisation had not already received a community grant. It was also agreed that the rate for businesses should be on actual cost if higher.
- 3 The Working Group considered an informal request for a contribution towards the Heath End School Astro following the increase in costs. The Working Group agreed that it would not be right to allocate funds from CIL for an individual community project without opening a formal CIL application round (not expected until 2025 subject to further income being received) but agreed that an ad hoc community grant application could be considered if received and could potentially be supported from the Younger People earmarked reserve.
- 4 The Working Group noted the position on a potential change of bankers with discussions having taken place with Handelsbanken. The Town Clerk advised this would be a combination of investment and the current account but no formal recommendation was being made at this stage whilst discussions were taking place. Any change would not take place before the autumn.
- 5 The Town Clerk advised that the discussion with the Wrecclesham Community Centre for the new lease and rent review had concluded and it was agreed to **Recommend to Council that the rate be £9,000 plus VAT in 2024/25, and an increase of £1,000 per annum over the following three years up to £12,000.**
- 6 The Working Group received an update on the Farnham No Interest Loan Scheme run by Boom Community Bank and **recommended to Council that the range of loans would be from £300 to £1,500 to provide greater opportunity for debt consolidation if required.**

5. Contracts & Assets update

The Working group received the Notes of the Assets Task Group and a verbal update on a number of contract matters.

- 1) Gostrey Meadow toilets and playground. Members discussed the proposed layout and revised drawings and provided several points for discussion with the architect prior to a more detailed drawing being supplied. The concept of the covered area and toilets being shuttered at night time to minimise the potential for vandalism was welcomed. There was discussion on: the merits of the toilets being facing the playground or the refreshment area; on the nature of the 'labels' on individual toilets with a strong view that there should be some which were specifically for women; and on the possibility of introducing a ground source heat pump. All these elements would be discussed with the architect. It was agreed that the consultation on the playground layout/equipment should take place in parallel with the planning application to reduce delays in the process, and that advice of Waverley who had recently undertaken a similar consultation would be sought.
- 2) Gostrey Meadow Gate widening. It was noted that the gates were with the blacksmith, and that the contractor was seeking the right matching bricks in case the existing ones could not be re-used. The Working Group noted that the planning advice was that the work was within permitted development and that the final connection to the road would be done at a later date as highways had booked the road space for the Infrastructure programme works.
- 3) Goupil. The Working Group noted that a replacement second hand Goupil had been found and it was awaiting road registration and vinyl wrapping. The cost was well within the agreed purchase price.
- 4) Library Gardens. The Working group noted that progress had been made but that officers were awaiting an on-site visit by Colin Galletly. The proposed payment for maintaining the

gardens for the ten year lease was acceptable. It was noted that there were some elements to be finalised including whether there could be padel tennis or pickle ball courts installed on the tennis court if funding were available. The Working Group noted that interest had been expressed by Space2 Grow and local primary schools to use the garden, but it was agreed that FTC had to acquire the lease first. It was agreed that the retention of the green space for the town longer term was the ambition.

- 5) Land encroachment. The Working group considered land encroachment that had taken place on an access road adjacent to the depot and also on Gostrey Meadow, including the placing of a bench. It was agreed that the owner should be asked to remove the bench and the unauthorised accesses should be regularised with a licence or a fence would be considered.

Recommendations:

- I. **a fence be installed at the Morley Road allotments (from existing grounds budgets) where flytipping was taking place;**
 - II. **Officers contact the properties accessing Gostrey Meadow with a view to issuing licences;**
 - III. **Officers contact the owners on the depot access road to seek the re-instatement of the correct fence line.**
- 6) Land Transfers. The Working Group revisited the potential areas of land transfer from Waverley Borough Council noting the timing with the Waverley Grounds maintenance contract up for renewal. The Working Group noted that officers had met with Matt Lank at Waverley Borough Council to discuss the areas previous discussed by Farnham Town Council including land that supported operational delivery (eg allotments and cemeteries, and which connected key areas of land eg Borelli Walk along the riverside and potentially the green space at Brightwell Yard). Officers had proposed a further two-phased approach with land which needed more detailed risk and resource assessments (such as the recreation grounds where there were more complex arrangements or playgrounds that needed a careful assessment in terms of investment needed) being in a third phase. The three phases are set out in the draft Business Plan (at Annex 3) with the three phases being I) Current year; phase two 2024-26, and phase three being 2026-28.

The Working Group considered the new investment in equipment and staffing that would be required and noted that the Assets Task Group had suggested that there could be the potential for income generation with the shortage of football pitches. The Contracts and Facilities Manager advised that these were also expensive to maintain and that income currently went to the recreation grounds committees whilst the expenditure was borne by the Borough Council.

- 7) The Working Group discussed an approach by Waverley Borough Council for Farnham Town Council to be transferred the green space in Brightwell Yard and the land that connected to the Farnham Riverside and 40 Degreez. Officers advised that there should be some requirement for the developer to guarantee the planting for an initial period, and it was agreed further details should be sought, together with any requirements attached to the land. The Working Group agreed that the bridges, with their inherent liabilities would not be taken on even if the land were transferred. **It was agreed to recommend that officers further discussions with Waverley and report back.**
- 8) Wrecclesham Gateway. The Working Group noted that the Wrecclesham Gateway funded by Section 106 funding was being progressed, and agreed a minor change to the approved design to fit with other villages along the A325.
- 9) Wey Valley House and Riverside pathway improvements. The design for the widening of the riverside pathway between Brightwells and the Riverside Car Park had been produced and the work was expected to be done in November/December. It was agreed that the request for an extension to the garden of Wey Valley house adjacent to the path could not be considered until the works were completed.
- 10) The Working Group noted that the Christmas Lights tender was being prepared with a view to having some elements potentially implemented in 2024 but the bulk in 2025. **It was**

agreed to recommend that a representative of the Farnham BID be invited to join a member Task Group to help shape the design and review tenders.

6. Legal update

- 1) The Town Clerk provided an update on the Waverley Lane Statutory Challenge, the recent discussion with the Council's barrister and correspondence with a local sports club. It was noted that Waverley Borough Council had not responded to the court documents. Cllr Fairclough requested details in order that he could take up with the relevant officers.
- 2) The Town Clerk reported that the removal of dangerous trees in Gostrey Meadow and Haren Gardens had led to a request for information from Waverley's arboricultural officer and officers were providing details. It appears that FTC may inadvertently have not formally advised the tree officer and the Business and Facilities Manager was providing the requested information.
- 3) The Working Group noted the latest position on the claim for damage to a neighbouring property on riverside land now in FTC ownership and the management action taken.

7. Farnham Infrastructure Programme

Cllr Beaman provided an update on the FIP works and the latest update meeting with the programme team. The Town Council had responded on the materials and a further meeting of the heritage officers was planned after others raised the same concerns as the Town Council. The proposed meeting of the Conservation Areas Task Group would take place after this. It was agreed that it was better not to hold a meeting unless there was something to share.

The Working Group noted that a draft phasing plan for the works had just been produced with zones of work identified rather than specific timeframes. The three county councillors had concerns over the impact on the town during the Christmas period and were suggesting some adjustments which the Working Group welcomed. It was noted a meeting was planned to discuss the phasing with representatives of the business community. Once the document had been revised a timing schedule would be prepared.

Recommendation: With implications for town centre retail and residential areas, Farnham Town Council should seek to be involved in the phasing plan with a further report to the July Strategy & Resources meeting.

Members noted that what had been agreed was that the resurfacing/widening of the footpath from Hatch Mill to the Brightwell's Yard scheme would be carried out by the SCC contractors during the November/December period. FTC had requested sensor lighting along the path. The path along Borelli Walk would be done by Crest earlier. Cllr Hesse commented on his disappointment with the bridge across the river. It had not been as desired by the town council. He was also concerned about the proposed colour saying galvanised would be better and he hoped they would think again.

8. Reports of Task Groups

- 1) The report of the Neighbourhood Plan Task Group held on 20th May and attached as Appendix D to the agenda was taken as read, along with a detailed note by the Council's planning advisor, Steve Tilbury, setting out the timelines for the Waverley Local Plan and the Neighbourhood Plan updates. This showed the timeline for completing the Neighbourhood Plan was realistically the second quarter of 2026 given the strategic importance of Farnham to the overall Waverley Local Plan and the interdependence on data completion and information required from the Borough such as the housing strategy numbers which were not expected until the end of 2024/early 2025. The provisional proposal is attached as Annex I.

- 2) The report of the Younger People Panel and the School Holiday activity grants applications at Appendix E was considered with eleven applications received. Two (Helen's Musical beats and the Weydon School application were considered out of scope). The Bethel Baptist church application was considered in scope given the range of activities being offered. The Working Group agreed with the Panel recommended for the grants listed at Annex 2. With the following specific recommendations.

Recommendations:

- 1.) **40 degreez be awarded £2,000 towards their project costs, but that this be ringfenced for transport for their out-of-area activities.**
- 2.) **The Chantry's and Byworth Community Association and The Parish Rooms (on behalf of the Women's Refuge – I Choose Freedom) be offered additional funding (up to £1,500 and £500 respectively) to extend or expand their offering.**
- 3.) **The Maltings to be awarded £3,000 towards their project costs, but that this be ringfenced for their remote projects only in Weybourne, Badshot Lea and Brambleton Hall.**
- 4.) **UCA – funding of £2,000 to supplement a grant from Farnham South Street Trust be awarded subject to the project being specifically targeted at younger people.**
- 5.) **The grants list at Annex 2 be agreed.**

Cllr White provided an update on discussions he had had with the Chantry's & Byworth Association which was working hard to re-establish a group in the Chantry's. He and fellow Waverley councillors were trying to address some long-standing issues but this was a positive step forward.

- 3) The Working Group considered the report of the Website Development Task Group at Appendix F which had its second meeting following surveys of both councillors and members of the public, facilitated by the FTC Communications Manager and an external website consultant. The Group had recommended a new website be created which was mobile first in its design; had improved accessibility with clear navigation and a more modern design to ensure it remained future proof and facilitated community engagement. The Working group noted that there was an earmarked reserve of £25,000 for website developments which combined with the revenue budget allocation should be sufficient. The next step was for a tender specification to be developed. In response to questions on who would be writing the specification and leading on the review, the Town Clerk advised that the Communications Manager would work alongside the Website Task Group in taking this forward based on the issues already identified.

Recommendation:

A tender for a new website be developed in conjunction with the Website Review Task Group.

- 4) Infrastructure Planning issues – Cllr Hesse motion referred to Strategy & Resources. The Working Group considered Cllr Hesse's motion for new crossing at locations throughout the town. It was agreed that these would be considered as part of the neighbourhood Plan Infrastructure needs, and should be included on the FTC contribution to the Borough Infrastructure Development Plan which was about to be updated. The Town Council views on the proposed Longbridge crossing had already been passed on to the County Council but it was important that these issues were included in development plans where they could be in order to attract funding.

9. Review of Council Policies

- 1) The draft Business Plan at Appendix G to the agenda was agreed as being a useful working document/overview of the Council's aspirations and recommended to Council for consideration. It was agreed that a further discussion was required on the detail of the timescales and resource impacts. The next Strategy Workshop for Council was agreed as being on November 29th.
- 2) The report on the Dependant Carer's allowance scheme was agreed for recommendation to Council.

Recommendations to Council

- 1) **The draft Business Plan at Annex 3 be agreed as the focus for Council in the coming period noting that additional work on timescales and resourcing of the plan was required.**
- 2) **The Dependant Carer's Allowance Scheme at Annex 4 be adopted.**

10. Town Clerk update

The Town Clerk provided a brief update on staffing matters and details of the new Business Improvement District Manager who had started work and was initially based in the Town Hall.

11. Items for future meetings

The Working Group noted forthcoming items included: report on potential lottery, website and communications review; and financial regulations review.

12. Date of next meeting

The next meeting was agreed as being on 9th July.

The meeting ended at 5.30 pm

Notes written by town.clerk@farnham.gov.uk



FARNHAM TOWN COUNCIL

B

Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 13th May, 2024

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor David Beaman
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka (arrived at 9.55am)
Councillor Mark Merryweather
Councillor George Murray

Officers: Jenny de Quervain

1. Election of Lead Member

Councillor Andrew Laughton was nominated by Councillor Hesse and seconded by Councillor Beaman. No other nominations were received.

2. Planning and Licensing Terms of Reference

Terms of reference were agreed.

3. Apologies for Absence

Apologies were received by Councillors White and Woodhouse.

4. Disclosure of Interests

Councillor Hesse declared a non pecuniary interest due to location to WA/2024/00848.

Councillor Murray declared a non pecuniary interest to the variation of the premises licence of Coffee Diem due to his previous connection with the business.

5. Applications Considered for Key/Larger Developments

Farnham Castle

WA/2024/00729 Farnham Castle

Officer: Alistair de Joux

TINDLE HOUSE, HARTS YARD, FARNHAM GU9 7GZ

Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to vary condition 2 of WA/2023/00848 (relevant demolition of unlisted garage buildings in a Conservation Area) (prior to any demolition a method statement to be agreed) to allow changes to the wording of the condition as buildings (garages and car ports) have been demolished.

No comment required.

WA/2024/00761 Farnham Castle

Officer: Michael Eastham

LAND CENTRED COORDINATES 484270 146934, EAST STREET, FARNHAM

Installation of public art (statues and 'Farnham Flame' wall art).

Farnham Town Council supports the inclusion of the Farnham Flame in this application and its installation in a prominent place in the town. Farnham Town Council looks forward to working with Surrey County Council and Waverley Borough Council on progressing the installation of this important public art sculpture.

6. Applications Considered

Farnham Bourne

TM/2024/00724 Farnham Bourne

Officer: Theo Dyer

BISCOVEY, DENE WALK, LOWER BOURNE, FARNHAM GU10 3PL

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER FAR56

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00796 Farnham Bourne

Officer: Theo Dyer

33 LONGHOPE DRIVE, WRECCLESHAM, FARNHAM GU10 4SN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 06/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00854 Farnham Bourne

Officer: Matt Ayscough
38 KILN LANE, LOWER BOURNE, FARNHAM GU10 3LU
Erection of an outbuilding following demolition of existing outbuildings.
Farnham Town Council requested that the green boundary be retained to screen the outbuilding from Kiln Lane.

Farnham Castle

CA/2024/00768 Farnham Castle

Officer: Theo Dyer
BISHOPS LODGE, 27 WEST STREET, FARNHAM GU9 7DR
FARNHAM CONSERVATION AREA WORKS TO TREES
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Amendments received

External and internal amendments have been provided.

WA/2024/00461 Farnham Castle

Officer: Alistair de Joux
FARNHAM LIBERAL CLUB, SOUTH STREET SOCIAL CLUB, 46 SOUTH STREET, FARNHAM GU9 7RP
Change of use from social club (Sui Generis) to restaurant and public house (Sui Generis); erection of extensions and creation of first floor terrace with associated works following demolition of existing modern extension.
Farnham Town Council acknowledges the amendments to the proposals to address comments made.

WA/2024/00462 Farnham Castle

Officer: Alistair de Joux
FARNHAM LIBERAL CLUB, SOUTH STREET SOCIAL CLUB, 46 SOUTH STREET, FARNHAM GU9 7RP
Listed Building Consent for demolition and replacement of modern ground floor extension; first floor extension to catslide; repairs and internal alterations.
Farnham Town Council acknowledges the amendments to the proposals to address comments made.

WA/2024/00788 Farnham Castle

Officer: Matt Ayscough
65 ST JAMES AVENUE, FARNHAM GU9 9QF
Erection of extensions and alterations to roofspace to provide habitable accommodation including dormer windows; additional parking space.
Farnham Town Council notes that the dwelling is bounded to the north by the Grade II listed Farnham Park. The proposals must not have a negative impact on the heritage asset.

WA/2024/00848 Farnham Castle

Officer: Anna Whitty

BISHOPS MEAD COTTAGE, BISHOPS MEAD, FARNHAM GU9 7DU
Certificate of Lawfulness under Section 192 for replacement fenestrations.

It is noted that the dwelling is locally listed and situated in the Farnham Town Centre Conservation Area. Farnham Town Council requests confirmation that a Certificate of Lawfulness application acceptable.

Officer's clarification: *This is an application for a certificate of lawfulness for proposed change of windows, so they are checking whether or not they would need to apply for planning permission for the works. I think they just want to make sure, for the reasons you pointed out, but generally permission isn't required for changing windows, even in a conservation area, except on a statutory listed building (this doesn't include locally listed buildings) or, for example, in cases where there was a specific restriction such as a planning condition removing permitted development rights, or in places where the Planning Authority has put an Article 4 direction in place, which is not common, but it's used to restrict any specified development in a particular area if the Authority has justification to do so. So yes, this is an appropriate application type for this type of development and this property.*

Farnham Moor Park

WA/2024/00735 Farnham Moor Park

Officer: Sam Wallis

12 STONEYFIELDS, FARNHAM GU9 8DX

Certificate of Lawfulness under Section 192 for erection of ancillary buildings, swimming pool, sports court and hardstanding.

No comment.

WA/2024/00799 Farnham Moor Park

Officer: Matt Ayscough

71 BROOMLEAF ROAD, FARNHAM GU9 8DH

Erection of a single storey extension and hip to gable and dormer extensions to provide habitable accommodation in roofspace.

No comment.

WA/2024/00840 Farnham Moor Park

Officer: Anna Whitty

THE STUDIO, OLD COMPTON LANE, FARNHAM GU9 8EH

Certificate of Lawfulness under Section 192 for the erection of an ancillary outbuilding.

No comment.

Farnham North West

WA/2024/00739 Farnham North West

Officer: Sam Wallis

44 BEAVERS ROAD, FARNHAM GU9 7BD

Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to vary condition 1 of WA/2022/00705 (approved plans) for purpose of securing a Party Wall agreement, alteration to internal layout of extension, removal of rooflights from first floor and depth of first floor extension reduced.

No comment.

WA/2024/00855 Farnham North West

Officer: Dana Nickson

RUNWICK HILL, RUNWICK LANE, RUNWICK, FARNHAM GU10 5EE

Erection of a single storey dwelling and detached garage/workshop together with associated works following removal of existing swimming pool and menage and demolition of existing stable and barn buildings.

Farnham Town Council notes that the proposed two storey scheme in application **WA/2023/01687** is still pending; this application is for a single storey dwelling. This location is outside the built-up area boundary of the Farnham Neighbourhood Plan and must be considered using policy **FNPI Design of New Development and Conservation** and policy **FNP10 Protect and Enhance the Countryside**. Farnham Town Council has no objection to the proposed high quality new dwelling, replacing existing built form, sited behind existing dwellings.

Farnham Rowledge

TM/2024/00747 Farnham Rowledge

Officer: Theo Dyer

LAND AT CLARE MEAD AND THE COPSE, ROWLEDGE, FARNHAM GU10 4BJ
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 12/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally **March to August** – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00789 Farnham Rowledge

Officer: Theo Dyer

FLAGSTONES, 16 FULLERS ROAD, ROWLEDGE, FARNHAM GU10 4BP
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 06/05

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally **March to August** – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00734 Farnham Rowledge

Officer: Anna Whitty

38 HIGH STREET, ROWLEDGE, FARNHAM GU10 4BT

Erection of a detached greenhouse.

No comment.

WA/2024/00752 Farnham Rowledge

Officer: Anna Whitty

WILLEY MILL HOUSE, ALTON ROAD, FARNHAM GU10 5EL

Erection of extension and associated landscaping

No comment.

WA/2024/00753 Farnham Rowledge

Officer: Anna Whitty

WILLEY MILL HOUSE, ALTON ROAD, FARNHAM GU10 5EL

Listed Building Consent for internal and external works and associated landscaping.

No comment.

WA/2024/00823 Farnham Rowledge

Officer: Matt Ayscough

21 SANDROCK HILL ROAD, WRECCLESHAM, FARNHAM GU10 4NR

Erection of a two storey extension including covered porch.

No comment.

Farnham Weybourne

TM/2024/00767 Farnham Weybourne

Officer: Theo Dyer

26 OAKLAND AVENUE, FARNHAM GU9 9DX

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/01

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line

with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00730 Farnham Weybourne

Officer: Simon Brooksbank

OAKMEDE, BROOKLANDS WAY, FARNHAM GU9 9BU

Erection of an outbuilding for canine hydrotherapy business including change of use from C3 residential to Sui Generis (residential and canine hydrotherapy business use) (retrospective) (revision of WA/2023/00170).

Farnham Town Council maintains its objections to the change of use of the outbuilding is in a rear domestic garden. The business is located on a narrow, no through road, with insufficient space for turning and parking of additional vehicles. The amenity of the neighbours must be safeguarded.

WA/2024/00750 Farnham Weybourne

Officer: Anna Whitty

130 WEYBOURNE ROAD, FARNHAM GU9 9HD

Certificate of Lawfulness under Section 192 for hip to gable rear dormer extension with installation of rooflights to provide habitable accommodation in roof space.

No comment.

WA/2024/00784 Farnham Weybourne

Officer: Dana Nickson

168 FARNBOROUGH ROAD, FARNHAM GU9 9AZ

Installation of a self-service launderette facility and associated works (retrospective).

Farnham Town Council notes objections made to the facilities. There is potential for increased vehicle movements, noise and disturbance, having a negative impact on the neighbours and the general location.

WA/2024/00787 Farnham Weybourne

Officer: Anna Whitty

54 KNIGHTS ROAD, FARNHAM GU9 9DA

Erection of two storey extension and alterations together with alterations to roofspace to create additional habitable accommodation including installation of rooflights following demolition of existing conservatory.

No comment.

WA/2024/00811 Farnham Weybourne

Officer: Simon Brooksbank

SILVER BIRCHES, ROWHILLS, FARNHAM GU9 9AU

Erection of a dwelling and detached garage with associated works following demolition of existing dwelling and detached garage.

Farnham Town Council notes comments from a neighbour that the proposals will be an improvement due to the existing dwelling's condition but also the next-door neighbour's objection to loss of privacy due to the removal of vegetation and noise pollution from the proposed air source heat pump. It is hoped that the objections can be overcome. Trees must be protected in this sensitive location of ancient and semi-natural woodland.

7. Surrey County Council Mineral, Waste, or Other Applications/Consultations

Farnham Castle

WA/2024/00746 Farnham Castle

Officer: Simon Brooksbank

SURREY COUNTY COUNCIL, FIRE STATION, GUILDFORD ROAD, FARNHAM GU9 9QB

Installation of air source heat pumps, photo voltaic panels, replacement windows and doors and replacement standby generator (County Development Application under Regulation 3).

No comment.

Farnham Moor Park

WA/2024/00741 Farnham Moor Park

Officer: Michael Eastham

THE ABBEY SCHOOL, MENIN WAY, FARNHAM GU9 8DY

Details of acoustic enclosure lining specification submitted pursuant to Condition 23 of Planning Permission ref: WA/2023/01785 dated 8 March 2023 (County Development Application under Regulation 3).

No comment.

WA/2024/00794 Farnham Moor Park

Officer: Michael Eastham

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, FARNHAM

Details of portable containers relocation submitted pursuant to Condition 12 of planning permission ref: WA/2021/01282 dated 9 November 2023 (County matters planning application registered for County Planning Authority).

Farnham Town Council relies on the Runfold Community Liaison Group.

WA/2024/00812 Farnham Moor Park

Officer: Dana Nickson

ST POLYCARPS ROMAN CATHOLIC PRIMARY SCHOOL, WAVERLEY LANE, FARNHAM GU9 8BQ

Application under Section 73 to vary condition 1 of WA/2022/01779 (approved plans) to allow 6 roof cowls, a requirement under Part F of the Building Regulations to provide ventilation to the new hall extension, WC's, kitchenette and storage facilities.

No comment.

8. Appeals Considered

Appeal Notification

Appeal reference: APP/R3650/X/24/3343161

WA/2024/00285 Farnham North West

15 CRONDALL LANE, FARNHAM GU9 7BG

Certificate of Lawfulness under Section 192 for the stationing of a shipping container for purposes ancillary to the lawful residential use of the land.

Appellant: Mrs Philly Hook

CERTIFICATE REFUSED on 8 April 2024.

The reasons for the decision of the Council to refuse to issue a Certificate of Lawfulness:

The proposed development would not fall within the criteria of Class E of Part 1, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) and would not be lawful.

As this relates to a Certificate of Lawful Development the planning merits of the application are not an issue which will be considered.

The appeal will be determined on the basis of Written Representations.

9. Licensing Applications

Minor variation

Farnham Lions, Gostrey Meadow, Farnham, Surrey

Farnham Lions Club

This application is for the change of name to Farnham Lions from Farnham Carnival and any references to "Carnival" changed to "Farnham Lions" and the addition of a second event, namely FarnhamFest, to be held on a Saturday in August/September. No changes are to be made to the other licensable activities.

No comment.

Variation

Coffee Diem, 24 Lion And Lamb Yard, Farnham, Surrey, GU9 7L

Fati London Ltd T/A Pizzeria at Coffee Diem

An application has been received for a variation of a premises licence. The application is for On and Off sales of alcohol 07:30-22:30 Monday to Saturday and 09:00-22:30 Sunday and Opening hours 07:30-23:00 Monday to Saturday and 09:00-23:00 Sunday. See attached update licensing objectives.

No comment.

Street Trading Consent

This is for the renewal of a Street Trading Consent from an existing trader. The application is for a mobile food operator called '**Smiths Sizzle Shack**' to continue to trade from Farnham Trading Estate between the hours of 06:00 and 16:00 Monday to Friday.

No comment.

10. Public Speaking at Waverley's Planning Committee, Appeals or Hearings

There were none for this meeting.

11. Date of next meeting

Monday 3rd June 2024 at 9.30am due to the bank holiday on 27th May.

The meeting ended at 11.50 am

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 3rd June, 2024

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Beaman, Fairclough, Hesse and Woodhouse.

2. Disclosure of Interests

Councillor Merryweather declared a non-pecuniary interest to TM/2024/00870 and TM/2024/00871 due to being a Trustee of the Friends of The Abbey School.

Councillor Merryweather declared a non-pecuniary interest to WA/2024/00874 due to being portfolio holder for Assets at WBC.

3. Applications Considered for Key/Larger Developments

Farnham Castle

Further amendments received

Amended drawings

WA/2023/02678 Farnham Castle

Officer: Alistair de Joux

HEADWAY HOUSE, CROSBY WAY, FARNHAM GU9 7XG

Erection of 65 unit Extra Care development with associated communal facilities, parking and landscaping following demolition of existing building.

Farnham Town Council notes that amended drawings have been received. The change to the materials is welcomed along with the removal of large areas of white render. The bulk has been reduced on the southern elevation towards Bishops Meadow.

Farnham Town Council again raises the request for drawings showing the proposed PV panels. Can drawings be requested?

Farnham Town Council maintains its previous comments including: the site has insufficient infrastructure for surface water management and no rainwater harvesting, the filtering of surface water runoff is also vital given the site's vicinity to the water meadow which drains into the River Wey.

Farnham Moor Park

NMA/2024/00974 Farnham Moor Park

Officer: Russell Brown

PHYLLIS TUCKWELL MEMORIAL HOSPICE, WAVERLEY LANE, FARNHAM GU9 8BL

Amendment to WA/2022/03102 condition 1 to change plan numbers. Detailed design work has necessitated some minor changes to the scheme.

No comment.

Farnham Weybourne

SC/2024/00965 Farnham Weybourne

Officer: PINS

LAND AT BROOK FARM, BROOK AVENUE, FARNHAM

Screening Opinion for appeal reference APP/R3650/W/23/3330252 planning application reference WA/2022/02819 erection of 4 detached dwellings with associated parking and landscaping

For information. Although PINS has concluded that these proposals do not need an Environment Impact Assessment (EIA). A decision has not been made on the appealed application.

4. Applications Considered

Farnham Bourne

CA/2024/00904 Farnham Bourne

Officer: Theo Dyer

BRYANSTON, 13 GREAT AUSTINS, FARNHAM GU9 8JQ

GREAT AUSTINS CONSERVATION AREA WORKS TO TREE

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00866 Farnham Bourne

Officer: Theo Dyer

LITTLE COPSE, 30B FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HT

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 15/11

Farnham Town Council notes extensive tree works have taken place at no. 30b Frensham Vale. Works must be restricted to the Western Hemlock only.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00868 Farnham Bourne

Officer: Theo Dyer

VICTORIA RESERVOIR, FRENHAM ROAD, FARNHAM GU9 8HA

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA280

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00907 Farnham Bourne

Officer: Theo Dyer

OAKLEIGH, 30A FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HT

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 15/11

Farnham Town Council notes extensive tree works have taken place at the neighbouring dwelling, 30b Frensham Vale. Farnham Town Council objects to unnecessary removal of vegetation at 30a Frensham Vale. The Arboricultural Officer must visit the application site to ensure only unsafe trees are removed, to maintain the character of Frensham Vale. A substantial green boundary must remain to screen the new development from the road.

TM/2024/00919 Farnham Bourne

Officer: Theo Dyer

UPLANDS, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 15/15

Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00944 Farnham Bourne

Officer: Theo Dyer

TATTINGSTONE CLOSE, LOWER BOURNE, FARNHAM GU10 3QY

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 17/05

Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00876 Farnham Bourne

Officer: Anna Whitty

FRENHAM PARK MANOR, 40 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HT

Certificate of Lawfulness under Section 191 to confirm the commencement of development and implementation of planning permission WA/2022/00147.

No comment.

WA/2024/00896 Farnham Bourne

Officer: Anna Whitty

LATCHWOOD, 12 LATCHWOOD LANE, LOWER BOURNE, FARNHAM GU10 3HB
Erection of extensions and alterations together with extensions and alterations to roof to provide habitable accommodation in roof space and associated hard landscaping following removal of chimney and demolition of existing attached conservatory.

No comment.

Farnham Castle

WA/2024/00892 Farnham Castle

Officer: Omar Sharif

THE OAST HOUSE, 6 MEAD LANE, FARNHAM GU9 7DY

Erection of a 2m high fence.

The 7m section of fence is to separate the pedestrian use of the commercial premises of no. 5 from the residential use of no. 6. No comment.

WA/2024/00969 Farnham Castle

Officer: Dana Nickson

SHEPHERD NEAME, THE PLOUGH, 74 WEST STREET, FARNHAM GU9 7EH

Installation of replacement extractor system and flue.

No comment.

WA/2024/00956 Farnham Castle

Officer: Simon Brooksbank

MULBERRY SILKS, 14 DOWNING STREET, FARNHAM GU9 7PB

Erection of a single storey commercial office building with associated works.

The applicant is a Member of the Council. The application will be determined by the Planning Officer against relevant policies.

HRA/2024/00963 Farnham Castle

Officer: Simon Brooksbank

104A WEST STREET, FARNHAM GU9 7EN

Application under Regulation 77 of The Conservation of Habitats and Species Regulations 2017 for assessment of the proposal's effect on the integrity of the Special Protection site.

The application relates to PRA/2024/00959 General Permitted Development Order 2015, Schedule 2 Part 3 Class G - Prior approval for change of use from commercial, business and service (Use Class E) on ground floor to mixed use to provide two flats on upper floors (Use Class C3).

For information only.

PRA/2024/00959 Farnham Castle

Officer: Simon Brooksbank

104A WEST STREET, FARNHAM GU9 7EN

General Permitted Development Order 2015, Schedule 2 Part 3 Class G - Prior Approval for change of use from commercial, business and service (Use Class E) on ground floor to mixed use to provide two flats on upper floors (Use Class C3).

No comment.

Farnham Firgrove

WA/2024/00875 Farnham Firgrove

Officer: Alistair de Joux

6 SEARLE ROAD, FARNHAM GU9 8LJ

Outline application with all matters reserved except for access and layout for erection of a detached dwelling with associated works.

Farnham Town Council objects to the proposed garden development for a , being out of character with the pattern of development in Searle Road, in scale, height, layout, orientation. The proposed dwelling is not compliant with the Farnham Design Statement or Farnham Neighbourhood Plan policy FNPI Deign of New Development and Conservation, in particular points a) and e).

WA/2024/00903 Farnham Firgrove

Officer: Graham Speller
35 BRAMBLETON AVENUE, FARNHAM GU9 8RA
Erection of extensions and alterations.
No comment.

WA/2024/00917 Farnham Firgrove

Officer: Matt Ayscough
22 SOUTHERN WAY, FARNHAM GU9 8DF
Certificate of lawfulness under section 192 for a proposed single storey rear extension.
No comment.

WA/2024/00954 Farnham Firgrove

Officer: Matt Ayscough
FIELD VIEW, 52 UPPER WAY, FARNHAM GU9 8RF
Erection of a porch extension.
No comment.

Farnham Heath End

WA/2024/00923 Farnham Heath End

Officer: Simon Brooksbank
2A POPLAR WALK, FARNHAM GU9 0QL
Erection of a detached dwelling and associated works including creation of vehicular access.
Farnham Town Council objects to the proposed detached dwelling. The intensification of the use of the garden land is inappropriate, the dwelling appears cramped and has a dangerous access close to a bend in the highway. It is unclear if sufficient space is available for parked vehicles as the red line includes the pavement and verge outside the applicant's ownership.

Farnham Moor Park

TM/2024/00870 Farnham Moor Park

Officer: Theo Dyer
THE ABBEY SCHOOL, MENIN WAY, FARNHAM GU9 8DY
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 46/99
Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00871 Farnham Moor Park

Officer: Theo Dyer
THE ABBEY SCHOOL, MENIN WAY, FARNHAM GU9 8DY
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 46/99
Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00874 Farnham Moor Park

Officer: Simon Brooksbank
3A FARNHAM TRADING ESTATE, FARNHAM GU9 9NN

Change of use from Storage and Distribution (Use Class B8 to general industrial (Use Class B2) and installation of extractor flues together with alterations to elevation to provide entrance doors.

No comment.

WA/2024/00949 Farnham Moor Park

Officer: Graham Speller

MOOR VILLA, 31 COMPTON WAY, FARNHAM GU10 1QT

Erection of single storey extensions and associated works following demolition of existing single storey extensions.

No comment.

Farnham North West

WA/2024/00902 Farnham North West

Officer: Anna Whitty

8 WEST END GROVE, FARNHAM GU9 7EG

Certificate of Lawfulness under Section 191 for the use of integral garage as habitable accommodation in excess of 10 years in breach of condition 3 of WA/2010/1204.

No comment.

WA/2024/00948 Farnham North West

Officer: Graham Speller

WALNUT TREE COTTAGE, RUNWICK LANE, RUNWICK, FARNHAM GU10 5EG

Erection of a single storey extension following demolition of existing conservatory.

No comment.

Farnham Rowledge

PRA/2024/00981 Farnham Rowledge

Officer: Matt Ayscough

6 CLARE MEAD, ROWLEDGE, FARNHAM GU10 4BJ

Erection of a single storey rear extension which would extend 3.20 m beyond the rear wall of the original house for which the height would be 3.40 m and for which the height of the eaves would be 2.50 m.

No comment.

TM/2024/00950 Farnham Rowledge

Officer: Theo Dyer

15 THE CHINE, WRECCLESHAM, FARNHAM GU10 4NN

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 14/00

Note. T10: Oak - Remove The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability at 5 Echo Barn Lane, Wrecclesham, Farnham, GU10 4NL.

Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

WA/2024/00872 Farnham Rowledge

Officer: Anna Whitty

LEAFY NOOK, 28 SCHOOL HILL, WRECCLESHAM, FARNHAM GU10 4QD

Erection of dormer extension over existing attached garage.

No comment.

WA/2024/00930 Farnham Rowledge

Officer: Matt Ayscough

21 ROSEMARY LANE, ROWLEDGE, FARNHAM GU10 4DB

Erection of extensions and alterations including an increase in roof height following removal of existing bay windows and porch.

No comment.

WA/2024/00946 Farnham Rowledge

Officer: Matt Ayscough

31 LICKFOLDS ROAD, ROWLEDGE, FARNHAM GU10 4AE

Erection of extensions and alterations with associated works and landscaping following demolition of existing attached garage.

No comment.

WA/2024/00967 Farnham Rowledge

Officer: Matt Ayscough

60 RIVERDALE, WRECCLESHAM, FARNHAM GU10 4PJ

Erection of extensions and alterations together with alterations to roof including dormer extension following demolition of existing conservatory and detached garage.

Farnham Town Council objects to the extensive extension along the boundary of no. 62. Leaving a tunnel-like access to the neighbour's garage and rear garden, limiting light into their kitchen, negatively impacting of the neighbour's amenity. The loss of all the grass to the front will impact the character of the cul-de-sac.

Farnham Weybourne

WA/2024/00920 Farnham Weybourne

Officer: Simon Brooksbank

12 NEWCOME ROAD, FARNHAM GU9 9DJ

Erection of an attached dwelling and garage following demolition of existing outbuilding.

An application was granted for a large two storey extension under WA/2023/00722, this application is for a new dwelling. Farnham Town Council objects to the application as a sperate dwelling, being narrow, cramped and contrived on the site. The character of the area and the neighbours' amenity will be negatively impacted. The previously approved application for a large extension does not make a new dwelling acceptable on this restrictive site. The personal use of an extension cannot be compared with the impact of another household in a separate dwelling.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations Considered

Farnham Moor Park

WA/2024/00905 Farnham Moor Park

Officer: Michael Eastham

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, FARNHAM GU10 1PB

Non-material amendment to planning permission ref: WA/2021/01285 dated 16 December 2021 to amend plans and drawings under Condition 1 and update the surface water drainage scheme (County matters planning application registered for County Planning Authority).

Farnham Town Council relies on the Runfold Community Liaison Group.

WA/2024/00913 Farnham Moor Park

Officer: Michael Eastham

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, FARNHAM GU10 1PB

Non-material amendment to planning permission ref: WA/2021/01282 dated 9 December 2021 to amend plans and drawings under Condition 1 and update the surface water drainage scheme (County matters planning application registered for County Planning Authority).

Farnham Town Council relies on the Runfold Community Liaison Group.

WA/2024/00914 Farnham Moor Park

Officer: Michael Eastham

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, FARNHAM GU10 1PB

Non-material amendment to planning permission ref: WA/2021/01283 dated 16 December 2021 to amend plans and drawings under Condition 1 and update the surface water drainage scheme (County matters planning application registered for County Planning Authority).

Farnham Town Council relies on the Runfold Community Liaison Group.

WA/2024/00915 Farnham Moor Park

Officer: Michael Eastham

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, FARNHAM GU10 1PB

Non-material amendment to planning permission ref: WA/2021/01284 dated 16 December 2021 to amend plans and drawings under Condition 1 and update the surface water drainage scheme (County matters planning application registered for County Planning Authority).

Farnham Town Council relies on the Runfold Community Liaison Group.

6. Appeals Considered

For information only.

Appeal Decision

Appeal reference: 3331396

WA/2023/01341 Farnham Moor Park

Officer: Omar Sharif

J MAR, BADSHOT FARM LANE, BADSHOT LEA, FARNHAM GU9 9HY

Certificate of Lawfulness under Section 192 for the proposed use or development of land as a caravan site for the stationing of 8 static caravans and 2 touring caravans.

The appeal was DISMISSED.

7. Licensing Applications Considered

New

Nando's, 5 Old Market Place, Farnham, Surrey, GU9 7SF

Nando's Chickenland Ltd

This application is for a new premises licence with Late night refreshment 23:00-00:00 Monday to Sunday; On and Off sales of alcohol 11:00-00:00 Monday to Sunday and Opening hours 07:00-00:30 Monday to Sunday.

No comment.

New

The Local, 28 The Borough, Farnham, Surrey, GU9 7NJ

Mr M Singh

This application is for a new premises licence. The application is for Off sales of alcohol and Opening hours 07:00-23:00 Monday to Sunday.

Farnham Town Council objects to the potential nuisance caused by deliveries to store. More information is required as to how the store will receive goods with current restrictions and future changes to 'no stopping' as the carriageway will be a single lane heading east on The Borough.

The applicant has responded 6 June 2024:

“We have a Phone shop at no 26 the borough and we pay to use the hotel (bush) car park. we intend to do the same for this shop for deliveries. We can also use the central car park. We are an independent shop therefore we can be flexible.”

The last date for representations is **18th June 2024** to licensing@waverley.gov.uk.

Variation

The Luxe, 6 Lion and Lamb Yard, Farnham, Surrey, GU9 7LL
Mr K Hazar

This application is for a variation of a premises licence. The application is for Recorded music 11:00-23:00 Sunday to Wednesday and 11:00-00:50 Thursday to Saturday (23:00-00:50 on any day preceding a Bank holiday, on Boxing Day and 31st December of each year whatever day these occasions fall); Late night refreshment 23:00-00:45 Thursday to Saturday (23:00-00:45 on any day preceding a Bank holiday, on Boxing Day and 31st December of each year whatever day these occasions fall); On and Off sales of alcohol 11:00-23:00 Sunday to Wednesday and 11:00-00:45 Thursday to Saturday (11:00-00:45 on any day preceding a Bank holiday, on Boxing Day and 31st December of each year whatever day these occasions fall); and Opening hours 11:00-23:15 Sunday to Wednesday and 11:00-01:00 Thursday to Saturday (Premises closing time is 01:00 on any day preceding a Bank holiday, on Boxing Day and 31st December of each year whatever day these occasions fall).

Farnham Town Council objects to the extended hours, not being consistent with other establishments in Lion & Lamb Yard, with the potential to cause nuisance from noise from music and entertainment, customers and staff, to residents in the adjoining residential dwellings.

Street Trading

Waverley Borough Council is in receipt of an application for a Street Trading Consent from **West Sussex Whippy** to sell ice-creams from a mobile van trading from multiple locations within Waverley.

The application is for trading seven days a week between the hours of 12:00 and 19:00 from March – September only. The applicant is registered as a food business with a Food Hygiene rating score of 5. As this is an itinerant trader, there is no fixed trading location and a condition will be added to any Consent granted limiting the amount of time that can be spent in any one location to a maximum of 20 minutes.

Farnham Town Council notes Godalming Town Council’s comments and would repeat a similar request. Trading must be away from Farnham’s Neighbourhood Centres to avoid impact on existing retailers. Farnham Town Council does not allow trading in Gostrey Meadow, this is done by agreement with the Council only.

This request for this restriction is in-keeping with the Waverley Street Trading Policy 2021 section 2.3.4 and section 2.5 regarding the needs of the area.

Farnham Town Council does not oppose operating in the wider residential areas of Farnham.

8. Footpaths and Rights of Way Applications Considered

Footpath No. 302 Diversion

Surrey County Council has received an application to divert a section of Public Footpath No. 302 (Farnham). The proposed alternative route is shown on the accompanying plan (Drawing No. 3/1/18/H102) between points A–B–C.

The diversion is needed to allow the installation of a permanent footbridge across the River Wey.

The Council can make a diversion order if it is satisfied that the new path would be substantially as convenient as the old one. The Council must also consider the effect that the diversion would have on public enjoyment of the path as a whole. Views of Farnham Town Council inform the decision.

Farnham Town Council would like to see the footpath follow the desire line of the informal path which has been used since the Brightwells works began. This is shown on the map and will be shorter than diverting from point B.

Farnham Town Council requests that this option be considered.

9. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

10. Date of next meeting

Monday 17th June at 9.30am.

The meeting ended at 11.12 am

Notes written by Jenny de Quervain

Date of next meeting 17 June 2024